



Governing Board January 10, 2023

3:45 pm

Minutes



Attendees:

Scott Cavers, Joshua Groh, Ali Mohammed Shaheen, Alexandra Ferrer, Mika Panneton, Ray Sakai Deruga, Gillian Lusignan Roussy, Verda Rochon, Julie Salomon, Martin Schienberg

Regrets:

Suhail Sultani

Approval of the Agenda:

The agenda was approved by Gillian Lusignan Roussy and Seconded by Ray

(Motion: 2023-01-10-01)

Approval of the Minutes from the previous meeting:

The minutes from the previous Governing Board meeting (Nov 8, 2022) were approved by Martin Scheinberg and seconded by second by Julie Salomon

(Motion: 2023-01-10-02)

2022-2023 Meeting Dates:

The Governing Board members approved the following dates for 6 Board meetings that will **take place in person.** This was established after a vote. Julie was the only one who voted for online meetings. (Motion: 2022-09-27-02)

1. Sept. 27, 2022 - Completed
2. Nov 8, 2022 - 3:45 pm - Completed
3. Jan 10, 2023 - 3:45 p.m. - Completed
4. Feb. 28, 2023 - 3:45 p.m.
5. April 11, 2023 - 3:45 p.m.
6. June 6, 2023 – 3:45 p.m.

Principal's Report:

BUDGET:

All subject depts still have money in the materials budget.

RENTAL MONEY REMAINING: \$990 Karate, \$7,672.50 Language School, \$450 Ball Hockey, balance from before 2022- \$1804.59 = **Grand Total \$10,917.09**

UPCOMING ANTICIPATED EXPENSES: Graduation (Gown rental \$1000, Awards 12 X 75\$ = \$900 – to be shared with Student Council, Food \$800, Engraving \$150, Flowers \$150, Decorations \$100, Photographer \$100). Gym Flags \$500 (Materials). Furniture \$1000-\$3000 (Example: stand-up desks and cabinets for classrooms). Chromecasts \$500. Banners Volleyball Tournament \$113. Monthly awards Tim Hortons cards: Jan, Feb, March, April, May = \$250. **Grand Total \$7,563.00**

PRIORITIES BETWEEN JANUARY 2023 AND JUNE 19, 2023.

Winter Carnival (Tentative Date: February 10, 2023) -Every year the Hull Adult Education Centre attends winter carnival activities located within the Gatineau and Ottawa region. This year the Student Council has indicated that they would like to do Ice skating on the Rideau Canal or attend Winterlude in Ottawa/Gatineau. These events are usually free; however, for students who don't have skates or a mode of transportation, this can get expensive. To help with some of the cost, the Hull Centre will allocate \$1,100 dollars from rental money to cover expenses. The Student Council will allocate another \$300 from vending machine sales for a total of \$1,400 for student costs. We expect approximately 80 to 100 students to participate. This would give each student approx. \$14 to cover costs. Over the next few weeks, Student Council will advertise through posters and announcements and have a sign-up sheet for activities at the front reception. Teachers will choose the activity or event they will be attending. Based on the number of students attending each event, the teacher(s) will have the money with them to pay for the event or offset student cost.

Governing Board Motion by Martin Scheinberg and seconded by Julie Salomon (Motion: 2023-01-10-3)

Student Council \$300. Motioned by Ali Mohammed Shaheen and seconded by Ray Sakai Deruga (Motion: 2023-01-10-04).

Spring Activity Day

Every spring, the Hull Adult Education Centre has a spring activity day for students and staff. The event has not been chosen at this point. However, the Governing Board thought it would be a good idea to reserve \$400 for food, as we usually have a BBQ.

Motioned by Ali Mohammed Shaheen and seconded by Ray Sakai Deruga (Motion: 2023-01-10-05).

The Governing Board meeting went a lot longer than anticipated. Several members needed to leave as it was close to 5:30 pm. It was agreed by all Governing Board members that we revisit the following items

during the next Governing Board meeting Feb 28, 2023. It was also mentioned that the Governing Board will have a better understanding of where we are financially by the end of Feb 2023.

- Student/ Staff Clothing - (Revisit in Feb. 2023)
- Classroom Books - (Revisit in Feb. 2023)
- Outside benches for student seating - (Revisit in Feb. 2023)
- Outside Basketball net -(Revisit in Feb 2023)

Educational Project 2019-2022

Approval needed for the changes made in the Hull Adult Education Centre's Educational Project 2019-2022 due to COVID- Student Success rates.

Please see doc. provided

Scott spoke with the Governing Board about the Educational Project for 2019-2022 and in particular the 3 objectives.

Increase the proportion of students under 20 who obtain a diploma or qualification
Increase the proportion of students who obtain a first diploma or qualification
Increase the number of adult learners who achieve pre-requisites goals.

A discussion ensued and students and staff asked questions about the percentage goals for all 3 objectives. Scott explained the meaning of the percentages and if they were accurate. Due to Covid, the student population declined and not all students were able to write exams, therefore changing the percentage goals for each objective.

Motion 2023-01-10-06)

Information Update:

Policy Changes at the Hull Centre

In person orientation will continue in the months of August, September, October, November and December as usual. This is where we have the biggest cohort of students. Therefore, students will start classes at the beginning of each month as in the past. However, in the months of January, February, March and April the cohorts are a lot smaller. The admin team has created orientation video's (30 min, 15 questions) that the student will do during their initial meeting with Polly. The next day, the student(s) will start in the class. In other words, there will be continual intake for students from Jan to April moving forward. This project will start Feb 2023.

Why? The number of students (ETP's) have dropped drastically in the past 3 years. This will allow students to enter quicker and also provide funding immediately instead of waiting for a month or a point of entry,

Starting January 2023 all students that are under 18 must have a full-time schedule. If the student wishes to have a part time schedule, a form must be filled out and a parent/guardian signature is required. This is a safety and security measure.

Starting January 2023 there will be no minimum number of classes or days of the week that a student is required to be in the centre. In other words, a student could have 1 class, 1 day of the week as minimum.

Retirement Notice:

JoAnn Nixon retired December 23, 2022.

Gillian Lusignan Roussy and Amanda Steinberg will share duties in replacing JoAnn.

A posting for a qualified teacher will be posted again in the spring for the Fall 2023

Christmas Potluck/Fundraiser:

\$1307 raised. \$1400 of gift grocery cards given out to students in need. The \$93 balance was paid by Scott Cavers as a donation.

Remembrance Day:

A thank you letter sent to military speaker on behalf of the Hull Centre Re: Remembrance Day.

Thank you, David, and JoAnn, for writing the letter.

Teacher's Report:

More students are attending class. Attendance looking great for the 1st day back to school. Less students in the hallway during class time.

In Verda's Language Arts class, volunteers from Western Quebec Literacy Council will begin to work with her students.

Resource and tutoring are going well.

The Wellness Fair at the end of November went well. Organization was smooth, however, not enough staff and students were implicated in cleaning up after. The same thing occurred for the Multicultural Potluck December 21. Not enough staff/students participated to help organize, clean and plan. It was left up to only a few staff members to do the majority of the work.

Student Report:

The Multicultural Potluck event went very well, especially many students stayed until the end and participated with the karaoke started by Gillian.

Community Report :

Deferred to the next meeting

Varia:

Nothing was added in Varia

Next Meeting

February 28, 2023. 3:45 pm Room # 104

Meeting adjourned : 5:40 pm.

Gillian Lusignan Roussy motioned for adjournment and Julie Salomon seconded it
(Motion 2023-01-10-07)