



**Governing Board  
November 8, 2022  
3:45 pm to 5:00 pm  
Agenda**



**Attendees:**

Scott Cavers, Joshua Groh, Verda Rochon, Martin Scheinberg, Gillian Lusignan Roussy, Julie Salomon, Alexandra Ferrer, Ali Mohammed Shaheen

**Regrets:**

Suhail Sultani

**Approval of the Agenda:**

The Agenda was approved by Marty Scheinberg, Gillian Lusignan Roussy (Motion: 2022-11-08-01)

**Approval of the Minutes from the previous meeting:**

Motioned by Julie, Verda seconds (Motion: 2022-11-08-02)

**2022-2023 Meeting Dates:**

The Governing Board members approved the following dates for 6 Board meetings that will **take place in person**. This was established after a vote. Julie was the only one who voted for online meetings. (Motion: 2022-09-27-02)

1. Sept. 27, 2022 - Completed
2. Nov 8, 2022 - 3:45 p.m.
3. Jan 10, 2023 - 3:45 p.m.
4. Feb. 28, 2023 - 3:45 p.m.
5. April 11, 2023 - 3:45 p.m.
6. June 6, 2023 – 3:45 p.m.

**Principal's Report:**

Each subject dept at the Hull Adult Centre has \$500 to purchase materials for classes. Some departments have used some of their money, while others have not. Scott Cavers went over a budget document per department with the Governing Board.

The Hull Adult Education Centre has a healthy rental budget. Approx. \$20,000 for the 2022-2023 school year. A language school and karate club make up the majority of the rental income.

A student project to decorate the walls (HAEC Gallery) was approved at the previous Governing Board meeting, however the funds for the amount allocated was not determined. It was motioned that \$500 would be used to purchase frames and lighting for the art wall. (Motion: 2022-11-08-03).

The four washrooms at the Hull Centre are in need of painting. Dan Sicard the Hull Adult Education Centre caretaker has agreed to paint the washrooms for \$1,000 during the Christmas holidays. Brushes and paint for the job will cost approx. \$250. The Governing Board has agreed to use rental monies to pay for the renovation. \$1,250 total Motioned by Verda Rochon and Ali Mohammed Shaheen . (Motion: 2022-11-08-04).

The Hull Centre is in need of clocks. Scott Cavers would like to add double sided clocks to the hallways. A discussion ensued. The cost for the clocks would be \$157. Rental monies would be used to pay for the clocks. Motioned by Ali Mohammed Shaheen and Gillian Lusignan Roussy. (Motion: 2022-11-08-05).

The Hull Centre would like to add sports for students. Badminton is a popular sport. The Hull Centre would like to purchase two nets, rackets and birdies. Cost for materials is \$280. Rental monies would be used to pay for the sports equipment. Motioned by Gillian Lusignan Roussy and second by Ali Mohammed Shaheen. (Motion: 2022-11-08-06).

The Hull Centre needs to new signs around the parking lot. Two signs are required that indicate “no entrance” to prevent students, staff and visitors from going the wrong direction at the south end of the Hull Centre. Verda Rochon mentioned she wants to see the signs being more visible when they are installed. Ten signs for the parking lot are also required for staff parking. Motioned by Julie Salomon and seconded by Verda Rochon. Cost for the signs are approx. \$300 Rental monies will be used to pay for the signs (Motion: 2022-11-08-07).

A request has been made that the Hull Centre purchases two new computer monitors and a docking station for Ethan McFarlane (Student Life Animator) and Chantal Champagne (Distance Education Technician). These items would be shared by these two employees. The cost is \$588. Concerns arose about paying for something that the school board should be paying for and not the Hull Centre. After some discussion it was agreed that the Hull Centre would purchase the monitors and docking station. Motioned by Marty Scheinberg and second by Ali Mohammed Shaheen. Rental monies will be used to pay for the computer equipment Motion: 2022-11-08-08).

The Governing Board expressed concern about maintaining enough rental money for gradation and big purchases in the new year. At the January 10, 2023 Governing Board meeting, the Governing Board will lay out a budget. Scott mentioned there will a great deal of money remaining; however, this is a good idea.

The student lounge on the second floor needs to be developed since the renovation. It was proposed that a countertop, 6 comfortable stools, fake plants, microwave and two bookshelves be placed in the student lounge area on the second floor to create a nice place students can hang out. The approx. cost for this project would be around \$2700. Rental monies will be used to pay for the renovation and materials for the student lounge. Motioned by Ali Mohammed Shaheen and second by Gillian Lusignan Roussy. (Motion: 2022-11-08-09).

**Retirement notice:**

JoAnn Nixon will be retiring December 23, 2022.  
A new teacher will be hired starting in December 5, 2022

**Teachers:**

Sara Chenette will return to a full-time workload starting December 5<sup>th</sup>, 2022.

Amanda Steinberg Alie will start a new role doing resource with students starting December 5, 2022 until June 1, 2023. Tutors David Hetherington and Gillian Lusignan Roussy will have an additional hour per week to work with students. 4 to 5 hours per week.

### **Wellness Fair:**

The Hull Centre will be doing a Wellness Fair November 30, 2022. There will be 6 workshops and multiple kiosks. Lunch will be provided for presenters and snacks and hot beverages will be free for all. \$800 will be spent on this day for the lunches, snacks and hot beverages. An additional \$250 will be spend on food for the student workshop. A total of \$1050 will be spent. Money to pay for this will be coming from a special grant

### **Student Life Animator:**

The Student Life Animator at the Hull Centre will be working on is adding flags to the gym walls. It was suggested that the countries added must be countries from which students at the Hull Centre were born. Students will be surveyed in the upcoming weeks to determine which countries are missing.

### **Christmas Potluck/Fundraiser:**

December 21, 2022 the Hull Centre is planning on having it's annual Christmas potluck. The Hull Centre will take \$500 from a grant to pay for Turkeys and other food items for this event. Student Council will be responsible for the entertainment, a talent or variety show was suggested. It was suggested that teachers and student council serve food at this event.

The Hull Centre will start getting ready for its annual Christmas fundraiser for students in need. Grocery store gift cards will be given to students in need. More to come...

### **Remembrance Day:**

The Hull Centre will be having an assembly on Friday, November 11, 2022 for Remembrance Day. Student Council will use some money from vending machine sales to buy poppies for all students. A minimum of \$60 to \$70 will be donated

### **Teacher's Report:**

Lunch time activities are well-received. Good participation.

Teachers have noticed that a lot of students are skipping classes or hanging out in the hallways during class time. The admin will start addressing this by doing sweeps during break times and after lunch.

### **Student Report:**

Deferred to the next meeting.

### **Community Report :**

Deferred to the next meeting.

**Commissioner's Report :**

N/A.

**Varia:**

Nothing was added in Varia

**Next Meeting**

January 10, 2023, at 3:45 p.m. in Room 104.

**Meeting adjourned :**

A motion to adjourn at 5:15 p.m. was put fourth by Gillian Lusignan Roussy and second by Ali Mohammed Shaheen. (Motion: 2022-11-08-10)